

Anvil City Science Academy
Academic Policy Committee
Meeting Minutes for 11/13/02

Called to order at 7:10 pm in the Nome City Council Chambers.

Board Members Present: Cheri Kruchek, Leslie Swenson, Randy Romenesko, Annette West, Lew Tobin, and Sharon Keeney-Olson

Staff Members Present: None

1. Minutes from 10-0-02 were read and approved.

2. Staff Planning Time:

Since the students continue to come in early (before 8:30) to school, Todd and Lisa are not able to use the mornings as their planning periods. We need to insulate them further so they are able to get a full 50 minutes per their contract. The only option will be for the Teacher's aide to take responsibility for the students as soon as they begin to arrive. Leslie will ask Stan if we can use the Conference room for 20 minutes each morning, but he is not likely to grant it. All other requests for use of the room have been denied. As a second choice we'll request the use of the cafeteria.

3. Activity Fee:

Sharon reported that the Science Academy's account for the pool time is about used up. The money we got for helping at the trash cleanup can be used for this and Randy will look into it. Also, parents will be reminded that each family needs to pay a \$20 activity fee.

4. State Charter School Contract:

Our State Charter is due in Oct. 2003. Leslie will e-mail Louie Yanotti at DEED to see what kind of draft document we should use and the time frame we're dealing with.

5. Lunch Room Behavior:

Some parents have complained that the Teacher's aide is not supervising the children well during the lunch hour (these have been parents who have come to help over lunch). The concerned parents have reported him yelling at students and acting disrespectfully to the cooks. The high school principal has reported that the cooks have also been asked to act more respectfully to the Teacher's aide, so this may be a two-way street.

6. Direction for the Teacher's aide:

The problems in the lunchroom are a concern because the APC is looking into increasing the amount of time the Teacher's aide spends with students. Todd and Lisa have not been able to make suggestions to change his behavior, so he needs to get better direction from the Board.

The APC adjourned to Executive Session to draft a formal document to give that direction and to serve as written notification of the Teacher's aide's need to improve his behavior. We will meet with the Teacher's aide on Friday, Nov. 22, 2003 to present this letter. After returning to regular session, Cheri reminded us that a District employee will need to be present to represent the Teacher's aide. She will ask Mike Lingstad, the High School Principal, to attend and get the proper procedures from him.

7. The next meeting is set for Jan. 23, 2003 at the City Council Chambers.