

NOME PUBLIC SCHOOLS TECHNOLOGY HELP DESK PROCEDURE

Log onto nomeschools.com and locate the Technology Help Desk Button.



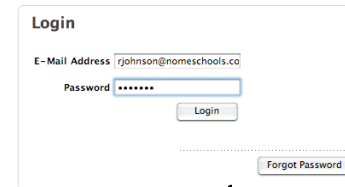
To log in use:

Username: Your email address

Password: your email password



Complete the form by choosing the correct information from the pull downs menus provided.



Describe your issue in the Problem Report field - **Please give us as much information as possible so that we do not have to disturb instruction when working on the issue. This will be critical.**

Be sure to hit save, this will submit your request. Once your request is submitted The web helpdesk will send you a confirmation email and provide you with a case number that you can use to check the status of your request, view notes from the technology staff and provide extra feedback if necessary.